Position Title: Podiatrist Grade 2

Campus: Stawell

Directorate: Community & Aged Care – Allied Health

Department: Podiatry

Reporting to: Deputy Manager – Podiatry West

Direct Reports: Nil

Appointment Terms/Conditions:

Classification and Code: Podiatrist Grade 2 Year 1 – 4 (CM7 - CV8)

Enterprise Agreement: Allied Health Professionals (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement

ORGANISATIONAL INFORMATION

Grampians Health was established on 1 November 2021, bringing together Edenhope and District Memorial Hospital, Stawell Regional Health, Wimmera Health Care Group and Ballarat Health Services as one united health service. More information can be found at www.grampianshealth.org.au

Our purpose is to provide high quality and accessible health care services in each of the communities we serve. We currently service the healthcare needs of more than 250,000 Victorians and we employ more than 6,300 people across 21 campuses and sites with an annual operating revenue of over $700m.

Collaboration *We are stronger together.*	***Compassion*** *We show that we care.*	***Accountability*** *We do what we say and say what we do.*	***Respect*** *We appreciate and value all people.*	***Innovation*** *We adapt and innovate to achieve best outcomes.*
Recognising and utilising strengths to share knowledge, solve problems, build relationships and deliver the best outcomes possible.	All people deserve to be treated with compassion, kindness and empathy.	Openness, honesty and transparency support us to be courageous, take responsibility for our actions and follow through on our commitments	Our actions and words reflect our commitment to a safe and fair health service for all.	Every day, we apply expertise and integrity to make responsible choices, always striving for continuous improvement.

POSITION PURPOSE

The primary purpose of the Podiatrist is to provide evidence-based Podiatry services across the continuum of care including Outpatients, Inpatients, NDIS participants and Aged Care residents.

KEY ACCOUNTABILITIES

- Model Grampians Health values
- Provide evidence based, person-centred Podiatry services to community outpatients, group program education, NDIS participants, inpatients, aged care residents and outreach programs
- Consult to internal and external stakeholders on issues of Podiatry, including education and in-services
- Participate in multidisciplinary care coordination / shared care meetings, including working in partnership towards meeting the client's common goals
- Accurately recognise own limits, and seek assistance/guidance as necessary
- Support and actively participate in quality improvement activities
- Develop and maintain educational material and brochures
- Deliver health promotion activities in line with Grampians Health's Integrated Health Promotion Plan
- Participate in mandatory education and maintain currency of knowledge and clinical expertise through attendance and participation in relevant courses, conference, seminars and educational opportunities
- Participate in the annual professional development process, identifying key areas for professional and personal growth
- Attend internal and external meetings as required
- Maintain accurate activity statistics to enable data reporting as required
- Maintain professional standards in accordance with the Australian Health Practitioner Registration Agency (AHPRA)
- Promote the role and service of Podiatry
- Delegation of tasks where appropriate to Allied Health Assistants
- Work across other Grampians Health sites including Ballarat, Horsham, and Edenhope as required
- Supervision of Allied Health Assistant led low risk foot clinic, podiatry students and junior staff members
- Maintain governance documents and engage and lead quality improvement activities

KEY SELECTION CRITERIA

Qualifications

- Bachelor of Applied Science (Podiatry) or equivalent
- Current registration with the Australian Health Practitioner Registration Agency
- Current Drivers Licence
- Current Working with Children

Technical/Professional Knowledge and Skills

- Demonstrated ability in providing a service to acute hospital, community outpatients, and rehabilitation and aged care settings
- Experience or interest in wound management desired

Work Environment

- Demonstrated initiative, flexibility and problem-solving skills and ability to operate in an environment of change

Personal attributes

- Demonstrated interpersonal skills including written and verbal communication, time management, and organisational skills
- Demonstrated commitment to professional development

ORGANISATIONAL REQUIREMENTS

- Grampians Health is committed to a consumer centred approach in the provision of health care and services, consistent with our values, purpose and vision. It is expected that team members demonstrate the core values of consumer centred care in every interaction.
- All team members of Grampians Health are responsible for supporting the safety, participation, wellbeing and empowerment of children.
- Quality care is a strategic and operational priority at Grampians Health, achieved through our Governance Framework.
- Participation in the Grampians Health integrated quality improvement and risk management systems by being aware of responsibilities to identify, minimise and manage risks and identifying opportunities for continuous improvement in your workplace through communication and consultation with managers and colleague.
- You must ensure that the affairs of Grampians Health, its patients, clients and staff remain strictly confidential and are not divulged to any third party except where required for clinical reasons or by law. Such confidentiality shall extend to the commercial and financial interests and activities of Grampians Health.
- All team members must adhere to infection control policies and procedures, together with any State and/or Commonwealth Government Covid19 rules, protocols and orders.
- In accordance with current legislation and organisational policy, employees must be willing to undertake and maintain a police check, working with children check and where necessary an NDIS Worker screening check. Ongoing employment will be dependent on the provision of satisfactory checks.

OTHER RELEVANT INFORMATION

- At Grampians Health we recognise and respect diversity. Each person has a right to high-quality health care and opportunities regardless of diversity factors which might include aspects such as cultural, ethnic, linguistic, religious background, gender, sexual orientation, age, and socioeconomic status. Inclusiveness improves our service to our community and promotes engagement amongst Grampians Health employees.
- All Grampians Health employees are required to take reasonable care of their own health and safety in the workplace as well as take reasonable care for the health and safety of others who may be affected their acts or omissions. Persons with delegated management functions have an additional duty to provide and maintain a working environment that is safe and free of risks to health, so far as is reasonably practicable in areas where they have management or control. All employees have a duty to report issues they cannot rectify, follow all existing Grampians Health policies and protocols relating to health, safety, wellbeing and injury management and cooperate with any action taken by Grampians Health to comply with the OHS Act or Regulations.
- Statements included in this Position Description are intended to reflect in general the duties and responsibilities of this position and are not to be interpreted as being all inclusive.
- Management may alter this Position Description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).
- An annual performance review will occur with your Manager. Your performance review is intended to be a positive discussion, outlining the key roles and responsibilities outlined in this Position Description. The performance review discussion provides an opportunity to clarify your role, revise key performance activities and identify any objectives or goals for the year ahead.