

Thank you for expressing your interest in volunteering with Grampians Health Stawell.

Please find the Volunteer Application Form, CrimCheck (Police Check) application and the Informed Consent document, which you are required to complete as part of the Grampians Health volunteer onboarding process. We encourage you to also include a brief resume with your application.

Once we have received your application documents, you will be contacted to arrange an interview time to discuss your application in further detail. At this time, we will also provide you with an overview of volunteering with Grampians Health.

- **CrimCheck (Police Check) Application**

You will be required to provide 4 documents of identification. Please bring these with you to your scheduled interview time – Volunteer Services will complete the CrimCheck application on your behalf. Acceptable documents of identification are listed in the CrimCheck application and Informed Consent document.

If you have a current CrimCheck application that is less than 12 months old, you do **not** have to complete a new application. Please ensure you bring your current (original) CrimCheck with you to the interview.

- **Working with Children Check (WWCC)**

You will be required to hold a current volunteer or employee Working with Children Check to join the Grampians Health volunteering team. If you need to apply for a WWCC, please visit: <https://www.workingwithchildren.vic.gov.au/>. There are no costs associated with a volunteer WWCC.

If you have a current volunteer or employee WWCC, please ensure you bring this with you to the interview.

- **National Disability Insurance Scheme Check (NDIS)**

If you would like to volunteer in our Aged Care Community facilities, you will be required to hold a current NDIS Worker Screening Check. Please advise Volunteer Services during the interview if your preference is one of these programs, and you will be assisted in applying for a NDIS Worker Screening Check and completing all other requirements. There are no costs associated with a volunteer NDIS Worker Screening Check.

- **Wearing of masks**

The wearing of surgical masks is currently optional, but you are welcome to wear one during your scheduled shifts. Masks are available throughout the health service.

N95 masks are required **only** if you are a household contact of someone with COVID, or if you are returning to volunteering after recently recovering from COVID.

- **Other requirements**

Upon successful application to the volunteer program, you will be required to complete further documentation including a statutory declaration, a statement of understanding, volunteer mandatory training, a health capacity form and a Child Safe Code of Conduct. You will also be provided with a staff ID card and a name badge.

Please return all completed forms via:

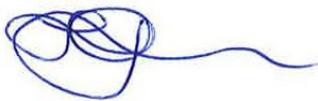
Mail: Volunteer Services
Grampians Health Ballarat
PO Box 577
BALLARAT VIC 3353

Email: volunteers@gh.org.au
In person: At the Queen Elizabeth Centre,
102 Ascot Street South, Ballarat.
Marked '**Attention Volunteer Services**'

If you have any questions regarding the application process or becoming a volunteer with Grampians Health, please don't hesitate to contact our office on (03) 5320 6931.

We look forward to meeting you and welcoming you to our wonderful volunteer team.

Kind regards,



Leah Ferguson

Manager Volunteer Services – Ballarat and Stawell
Community Engagement | Grampians Health

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