

Position Title: Clinical Assessor - Vic West Single Assessment Service

Campus: Any

Directorate: Primary and Community Care

Department: Vic West Single Assessment Service

Reporting to: Team Leader - Vic West Single Assessment Service

Direct Reports: None

Appointment Terms/Conditions:

Classification and Code: Clinical Nurse Consultant A-B (depending on years of experience as a Clinical Nurse Consultant); or
Occupational Therapist, Physiotherapist, or Social Worker (grade depending on years of experience)

Enterprise Agreement: Nurses and Midwives (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2024-2028 or Allied Health Professionals (Single Interest Employers) Enterprise Agreement

ORGANISATIONAL INFORMATION

Grampians Health was established on 1 November 2021. Drawing on a regional history of over 150 years, we provide service to over 250,000 Victorians, operate across 21 campuses and sites, and employ more than 7,000 dedicated professionals. Our values reinforce our commitment to providing high-quality, accessible healthcare services close to home. Our mission is to serve the communities of the Grampians region with comprehensive care, ensuring every individual receives the attention they deserve. For more information, visit www.grampianshealth.org.au.

Collaboration	Compassion	Accountability	Respect	Innovation
<i>We are stronger together.</i>	<i>We show that we care.</i>	<i>We do what we say and say what we do.</i>	<i>We appreciate and value all people.</i>	<i>We adapt and innovate to achieve best outcomes.</i>
Recognising and utilising strengths to share knowledge, solve problems, build relationships and deliver the best outcomes possible.	All people deserve to be treated with compassion, kindness and empathy.	Openness, honesty and transparency support us to be courageous, take responsibility for our actions and follow through on our commitments	Our actions and words reflect our commitment to a safe and fair health service for all.	Every day, we apply expertise and integrity to make responsible choices, always striving for continuous improvement.

POSITION PURPOSE

Clinical Assessors are responsible for conducting comprehensive assessments to determine clients' eligibility for accessing Commonwealth-funded aged care services. Playing a critical role in ensuring that decisions regarding eligibility and service recommendations align with the requirements outlined in relevant legislation and regulations. Clinical Assessors exercise clinical judgment based on comprehensive information collected during the Aged Care Assessment process, with a focus on confirming eligibility, recommending appropriate services, and prioritizing aged care services under the Aged Care Act.

KEY ACCOUNTABILITIES

- Conduct clinical or non-clinical assessments of clients' eligibility for Commonwealth-funded aged care services in accordance with relevant legislation, guidelines, and policies.
- Gather and review relevant information, including medical history, functional abilities, support needs, and living arrangements, to inform assessment decisions.
- Utilize clinical judgment and assessment tools to evaluate clients' physical, cognitive, emotional, and social functioning.
- Determine clients' eligibility for access to aged care services based on assessed needs and legislative requirements.
- Recommend appropriate aged care services and support options tailored to clients' individual circumstances and preferences.
- Prioritize and allocate aged care services in accordance with legislative requirements and guidelines, considering factors such as urgency and availability of resources.
- Collaborate with clients, their families, carers, and healthcare professionals to develop person-centred care plans that address identified needs and goals.
- Provide clear and accurate documentation of assessment findings, eligibility determinations, service recommendations, and prioritization decisions.
- Maintain confidentiality and adhere to ethical standards in handling sensitive client information.
- Participate in regular case conferences, team meetings, and professional development activities to enhance knowledge and skills in aged care assessment and service provision.
- Act as a Clinical Assessment Delegate when required (on completion of Delegate Training by My Aged Care, and at least 12 months experience at a minimum of 0.5 FTE), assist in the clinical review of clients and provide clinical oversight and support during case conferences.
- Provide expert advice and assist with clinical decision making relevant to your scope of practice and professional background (i.e., Allied Health or Nursing).

KEY SELECTION CRITERIA

Qualifications

- Clinical qualification in a relevant field such as nursing, social work, occupational therapy, or physiotherapy.
- Registration or accreditation (or eligibility for such) with a relevant professional body or board.

Technical/Professional Knowledge and Skills

- Previous experience in conducting clinical assessments and working with elderly or vulnerable populations.
- Sound understanding of relevant legislation, guidelines, and policies related to aged care assessment and service delivery.
- Strong clinical judgment and decision-making skills, with the ability to assess complex needs and make appropriate recommendations.

- Excellent communication and interpersonal skills, with the ability to engage effectively with clients, families, and multidisciplinary teams.
- Proficiency in using assessment tools, electronic health records systems, and other relevant technologies.
- Commitment to ongoing professional development and adherence to ethical standards in clinical practice.

Work Environment

- Ability to work collaboratively in a multidisciplinary team environment.

Personal attributes

- Empathy, compassion, and a commitment to providing person-centred care.

ORGANISATIONAL REQUIREMENTS

- Grampians Health is committed to a consumer centred approach in the provision of health care and services, consistent with our values, purpose and vision. It is expected that team members demonstrate the core values of consumer centred care in every interaction.
- All team members of Grampians Health are responsible for supporting the safety, participation, wellbeing and empowerment of children.
- Quality care is a strategic and operational priority at Grampians Health, achieved through our Governance Framework.
- Participation in the Grampians Health integrated quality improvement and risk management systems by being aware of responsibilities to identify, minimise and manage risks and identifying opportunities for continuous improvement in your workplace through communication and consultation with managers and colleague.
- You must ensure that the affairs of Grampians Health, its patients, clients and staff remain strictly confidential and are not divulged to any third party except where required for clinical reasons or by law. Such confidentiality shall extend to the commercial and financial interests and activities of Grampians Health.
- In accordance with current legislation and organisational policy, employees must be willing to undertake and maintain a police check, working with children check and where necessary an NDIS Worker screening check. Ongoing employment will be dependent on the provision of satisfactory checks.

OTHER RELEVANT INFORMATION

- At Grampians Health we recognise and respect diversity. Each person has a right to high-quality health care and opportunities regardless of diversity factors which might include aspects such as cultural, ethnic, linguistic, religious background, gender, sexual orientation, age, and socioeconomic status. Inclusiveness improves our service to our community and promotes engagement amongst Grampians Health employees.
- All Grampians Health employees are required to take reasonable care of their own health and safety in the workplace as well as take reasonable care for the health and safety of others who may be affected their acts or omissions. Persons with delegated management functions have an additional duty to provide and maintain a working environment that is safe and free of risks to health, so far as is reasonably practicable in areas where they have management or control. All employees have a duty to report issues they cannot rectify, follow all existing Grampians Health policies and protocols relating to health, safety, wellbeing and injury management and cooperate with any action taken by Grampians Health to comply with the OHS Act or Regulations.
- Statements included in this Position Description are intended to reflect in general the duties and responsibilities of this position and are not to be interpreted as being all inclusive.

- Management may alter this Position Description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).
- An annual performance review will occur with your Manager. Your performance review is intended to be a positive discussion, outlining the key roles and responsibilities outlined in this Position Description. The performance review discussion provides an opportunity to clarify your role, revise key performance activities and identify any objectives or goals for the year ahead.