

Position Title: Stroke Coordinator

Campus: Horsham

Directorate: Clinical Services

Department: Clinical Services

Reporting to: Operational Director

Direct Reports: Nil

Appointment Terms/Conditions:

Classification and Code: RN Clinical Consultant A-B (ZF4–ZJ4) or Allied Health Professional Grade 3

Enterprise Agreement: Nurses and Midwives or Allied Health Professionals (Victorian Public Health Sector) Enterprise Agreement

ORGANISATIONAL INFORMATION

Grampians Health was established on 1 November 2021, bringing together Edenhope and District Memorial Hospital, Stawell Regional Health, Wimmera Health Care Group and Ballarat Health Services as one united health service. More information can be found at www.grampianshealth.org.au

Our purpose is to provide high quality and accessible health care services in each of the communities we serve. We currently service the healthcare needs of more than 250,000 Victorians and we employ more than 6,300 people across 21 campuses and sites with an annual operating revenue of over \$700m.

Collaboration	Compassion	Accountability	Respect	Innovation
<i>We are stronger together.</i>	<i>We show that we care.</i>	<i>We do what we say and say what we do.</i>	<i>We appreciate and value all people.</i>	<i>We adapt and innovate to achieve best outcomes.</i>
Recognising and utilising strengths to share knowledge, solve problems, build relationships and deliver the best outcomes possible.	All people deserve to be treated with compassion, kindness and empathy.	Openness, honesty and transparency support us to be courageous, take responsibility for our actions and follow through on our commitments	Our actions and words reflect our commitment to a safe and fair health service for all.	Every day, we apply expertise and integrity to make responsible choices, always striving for continuous improvement.

POSITION PURPOSE

The Stroke Co-ordinator provides advice and direction to health care teams on the management of confirmed or suspected stroke/TIA patients from emergency presentation to acute, palliative and rehabilitation care. This includes consulting with members of the multidisciplinary team regarding person centred care. This position supports the stroke program to ensure that highly effective stroke unit standards and co-ordinated care is provided to stroke patients in accordance with Acute Stroke Service framework and rehabilitation guidelines. The Co-ordinator will co-ordinate Stroke and Transient Ischaemic Attack (TIA) services, stroke education and care, facilitate data collection, effective appropriate referrals during and post discharge, upskill the relevant workforce and ensure documentation is current and complete. The role requires advanced skills in assessment, communication, organisation and the ability to liaise with a multidisciplinary team to make decisions regarding holistic patient care and allocate appropriate plan of care through the patient journey.

KEY ACCOUNTABILITIES

1. Provide clinical team members with information on best practice in relation to stroke care, involving key participants in the development in nursing care initiatives
2. Collaborate with Medical teams in relation to stroke patient's care needs, monitor and evaluate changes in patient's condition and work with the multidisciplinary team to provide effective care within scope of practice
3. Provide education and proactively support the nursing team in advanced practice, implementing appropriate stroke related procedures and planned, co-ordinated care in a timely manner
4. Maintain knowledge of current clinical practice guidelines for stroke (acute and sub-acute) and lead innovation to improve quality of stroke care within a multidisciplinary team
5. Contribute to the preparation of relevant procedures and reports as required
6. Liaise with the Clinical Pathway Coordinator when stroke care guidelines have been updated to align with current best practice guidelines
7. Support and educate relevant team members with the Victorian Stroke Telemedicine (VST) Program
8. Co-ordinate and facilitate care for patients, as the stroke champion for the organisation, including discharge planning with the stroke patient and/or their carer and appropriate referrals and follow up are actioned post-discharge
9. Develop and deliver / facilitate regular stroke education that improves clinical team members' knowledge and skills across acute and sub-acute
10. Facilitate AuSCR data collection for the VST Program, and complete National Stroke Foundation audits and Stroke/Pathway audit requirements, providing feedback to team members
11. Maintain all other required data collection / records including referrals and care recommendations and update EJB and iPM

KEY SELECTION CRITERIA

Essential:

- Registered Nurse with current AHPRA Registration or Allied Health Professional
- Minimum of 3 years clinical experience
- Demonstrated knowledge of contemporary nursing theory and practice in relation to the care of stroke patients and commitment to continuing professional development and continuous improvement
- Strong communication and interpersonal skills, with the ability to communicate effectively with consumers and their carers
- Strong problem solving, time management and decision making skills
- Demonstrated ability to work within a multidisciplinary team and independently
- Demonstrated ability for clear and analytical thinking

Desirable:

- Relevant Post Graduate qualifications
- 7 years experience as a Registered Nurse or Allied Health Professional
- Data collection experience
- Experience in developing, delivering or co-ordinating education programs for health care professionals in a clinical environment
- Demonstrated ability to interpret research and report findings

ORGANISATIONAL REQUIREMENTS

- Grampians Health is committed to a consumer centred approach in the provision of health care and services, consistent with our values, purpose and vision. It is expected that team members demonstrate the core values of consumer centred care in every interaction.
- All team members of Grampians Health are responsible for supporting the safety, participation, wellbeing and empowerment of children.
- Quality care is a strategic and operational priority at Grampians Health, achieved through our Governance Framework.
- Participation in the Grampians Health integrated quality improvement and risk management systems by being aware of responsibilities to identify, minimise and manage risks and identifying opportunities for continuous improvement in your workplace through communication and consultation with managers and colleague.
- You must ensure that the affairs of Grampians Health, its patients, clients and staff remain strictly confidential and are not divulged to any third party except where required for clinical reasons or by law. Such confidentiality shall extend to the commercial and financial interests and activities of Grampians Health.
- All team members must adhere to infection control policies and procedures, together with any State and/or Commonwealth Government Covid19 rules, protocols and orders.
- In accordance with current legislation and organisational policy, employees must be willing to undertake and maintain a police check, working with children check and where necessary an NDIS Worker screening check. Ongoing employment will be dependent on the provision of satisfactory checks.

OTHER RELEVANT INFORMATION

- At Grampians Health we recognise and respect diversity. Each person has a right to high-quality health care and opportunities regardless of diversity factors which might include aspects such as cultural, ethnic, linguistic, religious background, gender, sexual orientation, age, and socioeconomic status. Inclusiveness improves our service to our community and promotes engagement amongst Grampians Health employees.
- All Grampians Health employees are required to take reasonable care of their own health and safety in the workplace as well as take reasonable care for the health and safety of others who may be affected their acts or omissions. Persons with delegated management functions have an additional duty to provide and maintain a working environment that is safe and free of risks to health, so far as is reasonably practicable in areas where they have management or control. All employees have a duty to report issues they cannot rectify, follow all existing Grampians Health policies and protocols relating to health, safety, wellbeing and injury management and cooperate with any action taken by Grampians Health to comply with the OHS Act or Regulations.
- Statements included in this Position Description are intended to reflect in general the duties and responsibilities of this position and are not to be interpreted as being all inclusive.
- Management may alter this Position Description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).
- An annual performance review will occur with your Manager. Your performance review is intended to be a positive discussion, outlining the key roles and responsibilities outlined in this Position Description. The performance review discussion provides an opportunity to clarify your role, revise key performance activities and identify any objectives or goals for the year ahead.